

Appendix 5: APPLICATION FOR PERMISSION TO BRING A BASIC MOBILE PHONE OR PARENT-OWNED LOCATION TRACKER TO SCHOOL

From September 2026, pupils will not be permitted to bring smartphones or other internet-capable smart devices onto the school site, including for hand-in or storage. For the purposes of this policy, a smart device is any device capable of accessing the internet, applications or social media, regardless of whether these functions have been disabled, restricted or are not currently activated.

Exceptions will only be considered in exceptional circumstances where the device is essential to an agreed medical, SEND or safeguarding plan and prior written permission has been granted by the Headteacher.



APPLICATION FOR PERMISSION TO BRING A BASIC MOBILE PHONE OR PARENT-OWNED LOCATION TRACKER TO SCHOOL

To: Mr Isaacs, Headteacher, Tyers Green Middle School

Pupil Name:

Class:

Please select from the following options, and provide further details and context to support your application below:

A. Basic mobile phone ☐ • Calls and text messages only. • No internet, applications, social media or camera-based communication. • Required because the child travels independently. • Handed into the School Office on arrival and collected at the end of the day.	B. Parent-owned location tracker ☐ • Small, silent and non-wearable. • Concealed inside the school bag. • Available only for pupils who regularly travel independently. • Remains in the bag and must never be removed or used by the pupil. • Strictly prohibited on trips and all off-site activities. • Subject to the full tracker conditions in Appendix 7 of the Online Safety Policy.	C. Exceptional smart device ☐ • Considered only where essential to an agreed medical, SEND or safeguarding plan. • Requires a written explanation and supporting information where appropriate. • Conditions determined individually by the Headteacher
Further details and context:		

By signing this application, I agree to the following:	
• The information provided in this application is accurate. • My child regularly travels independently to and/or from school, which forms the basis of the application. • The device brought to school will be the exact device described and approved through this application. • I will inform the school before replacing the device or changing its functions or settings. • I accept full responsibility for the device, including its charging, subscription, security, accuracy and lawful use. • I understand that the school accepts no responsibility for loss, theft, damage, battery failure, signal failure or inaccurate location information. • I understand that permission may be withdrawn at any time if the conditions of the policy are not followed. • I understand that an approved basic mobile phone must be handed into the School Office on arrival and collected at the end of the school day.	• I understand that an approved location tracker must remain silent, concealed inside my child's school bag and must never be removed, displayed or used by my child. • My child knows that the tracker is present and understands that I may use it to view their location. • I will not use tracker information to monitor classroom activity, staff, other pupils or the school's ordinary routines. • I will remove the tracker before every off-site activity, including, but not limited to, school trips, residential, sports fixtures, swimming sessions, local walks and transition visits. • I confirm that the tracker is intended to support my child's independent travel while helping our family delay smartphone ownership in line with the Guiding Digital Childhoods principles. • I understand that bringing an unauthorised device to school, or breaching any condition of approval, may result in confiscation and withdrawal of permission.

Signed: Date: (Parent/Guardian)

Parent/Guardian name (block capitals):

*To be completed and returned by Headteacher

To:

APPLICATION FOR PERMISSION TO BRING A BASIC MOBILE PHONE OR PARENT-OWNED LOCATION TRACKER TO SCHOOL

Pupil name:

Class:

- ☐ **Approved as a basic mobile phone – office hand-in required**
- ☐ **Approved as a parent-owned tracker – may remain concealed in bag**
- ☐ **Approved as an exceptional smart device – individual conditions attached**
- ☐ **Not approved**

Signed:

Date:

Mr S Isaacs, Ba (Hons), Ma (Ed)