



*"Be yourself, be anything, we are the future."*

24<sup>th</sup> of February 2025

## **Tylers Green Middle School Governing Board – Election of Two Parent Governors**

Dear Parents and Carers,

Welcome back to Spring Term 2 – we hope you had a lovely break!

As mentioned in our last newsletter, there is currently an opportunity for two parent-elected governors, and I am writing to invite nominations for this role. As a parent governor, you will work alongside the board to ensure it fulfils its responsibilities effectively.

Please be assured that there is no single definition of an ideal governor, nor any preferred background, profession, or prior experience with the school. Rather, the key qualities that matter are as follows:

- A strong commitment to the role and to improving outcomes for children
- Willingness to learn, be curious and partake in training and development
- Good interpersonal skills

At present, the board would particularly benefit from expertise or interest in our pupils' learning and the TGMS Curriculum – someone who would meet with a selection of school Curriculum Coordinators, possibly in English, Maths, Computing and information technology. Also, we are eager to welcome parents and carers from all backgrounds, ensuring our governing body reflects the diversity of our school community. If you would like to learn more about the role, please feel free to contact me or our Chair of Governors, Owen Brangwin, via the school office email ([office@tylersgreenmiddle.co.uk](mailto:office@tylersgreenmiddle.co.uk)).

There is further information about the role and structure of the governing board at the end of this letter and on the [school's website](#).

The elected parent governor will be a member of the full governing board and will also join one of our committees, taking on a designated role—for example, monitoring the delivery of English in the curriculum. Both the full board and committees typically meet once per term.

Being a school governor is a valuable opportunity to develop, apply, or refresh a broad range of transferable skills. Full training and support are provided. All governors must adhere to the TGMS Governors' Code of Conduct, which will be shared with nominees, and must respect the confidentiality of the role.

The term of office is four years. If a parent governor's child leaves the school during this period, they may continue in the role until the end of their term if they wish.

Nominations should be sent to me before the closing date of **Friday 15<sup>th</sup> March 2025**. If there are more candidates than vacancies, a ballot will be held. The ballot will be entirely secret and a further letter about the arrangements will be sent to you if one is required. If you would like to stand for election, you need to be a parent or carer of a child currently registered at TGMS and be proposed and seconded by another parent or carer with a child at TGMS.

**Tylers Green Middle School**

Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS

**Tel:** 01494 812465 **Email:** [office@tylersgreenmiddle.co.uk](mailto:office@tylersgreenmiddle.co.uk) **Web:** [www.tylersgreenmiddle.bucks.sch.uk](http://www.tylersgreenmiddle.bucks.sch.uk)

**Headteacher:** Mr. S Isaacs BA (Hons), MA (Ed)



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To facilitate the election process, there are two available application routes:

1. Send an email to [office@tylersgreenmiddle.co.uk](mailto:office@tylersgreenmiddle.co.uk) confirming the name of your proposer and seconder. The office will then contact them to confirm this. Please include a short profile (max 200 words) which will be shared with parents in the case of a ballot.
2. Complete the attached slip, with nominations being signed by the proposer and seconder.

*A person who works at the school for more than 500 hours in a consecutive twelve-month period or is an elected member of the Local Authority is not eligible to be a parent governor.*

If no nominations are received, the Governing Board has the right to make an appointment to fill the required number of parent governor places on the Governing Board. If the need to do this arises, the Governing Board would first consider appointing a parent who has a child on roll at the school, followed by consideration of parents of former pupils, and finally parents of a school-aged child not necessarily a registered pupil at this school.

Please note that governors are required to produce evidence of identity and complete an Enhanced Disclosure and Barring Service (DBS) check.

I enclose a tear-off slip for use in the nominating procedure for parent governors which parents may find useful, but a separate nomination letter is just as acceptable.

Finally, as I have shared with you, I personally feel that sitting on a school's Governing Board is an interesting, enlightening experience where you make a real difference, one that I would promote to anybody to try once in their lives.

Yours sincerely

Mr Sam Isaacs  
**Headteacher**

**Tylers Green Middle School Parent Governor Nomination - February/March 2025**

I wish to nominate .....for the position of parent governor.

Signed:..... Date:.....

Secoded:..... Date:.....

I, ....., am prepared to accept this nomination.

Signed:..... Date:.....

Please return to the Headteacher by **Friday 15<sup>th</sup> March 2025**

Please will candidates send a short profile of themselves (max 200 words) for distribution to parents in the event of a ballot via an email to the office ([office@tylersgreenmiddle.co.uk](mailto:office@tylersgreenmiddle.co.uk)).



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## **The Role of the Governing Board**

All maintained schools, like TGMS, rely on a group of talented and supportive volunteers to constitute their Governing Board (GB). The school's GB is responsible for providing confident and strategic leadership and creating robust accountability, oversight and assurance for the school's educational, safeguarding and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

## **The Role of a Parent Governor**

The vacancies come about because two of our current parents have reached the end of their 4-year term. This is what they say about role.

### **Gareth:**

*"As I reflect on my term as a Parent Governor, I look back with pride on the significant progression that TGMS has made since 2021. I was appointed English Governor and I was allowed privileged opportunities to visit the school, liaise with the Senior Leadership Team and observe classes being taught. It is so rewarding to watch the children actively engage in class, express their ideas and see them enjoy the process of learning.*

*By engaging with the teachers, visiting the school, reviewing the policies and reports and attending the Governors' meetings, I was able to appreciate the running of the school from behind the scenes. This opened my eyes as to what was involved in running a school and the huge amount of effort the teaching staff put into ensuring all the children are educated to the highest levels they can achieve.*

*Although there is a steep learning curve on what is involved in being a Governor, there is excellent support available and the benefit you receive for taking on the role is immeasurable. I hope whoever takes on this role finds it as fulfilling as I have done."*

### **Laurence:**

*"Being a parent governor offers the unique opportunity to influence the strategic direction of one of the most influential institutions in our village, not just now but for the future. You will gain strategic insight into how schools are run, get to challenge the decision-making on the future of the school (a key part of the role) and learn acronyms!*

*If that sounds a bit much, then there is plenty of support with training and online resources to help you understand and execute the role. Finally, you will get an insight into why teachers teach and how much energy they put into their jobs. And in turn, understand why the teachers and TGMS are loved by the children."*

## **Commitment and Responsibilities**

The full Governing Board meets three times a year, in the evening. To ensure efficient decision-making, much of the work is delegated to committees, which meet once per term during the school day. These committees include:

- Teaching & Learning Committee
- Personnel, Pastoral and Admissions Committee

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- Resources Committee
- Pay Review Committee (held once a year)

Each governor joins at least one committee based on the board's needs. Additionally, governors take on a specific role, such as focusing on a particular subject area like English, which involves meeting with the school's subject lead once per term.

The TGMS Governing Board consists of 14 governors, including three elected parent governors. While parent governors bring a valuable parental perspective to discussions, their role is not to represent individual parental concerns or complaints. Instead, they help the board consider how decisions may impact the school community from a parent's viewpoint.

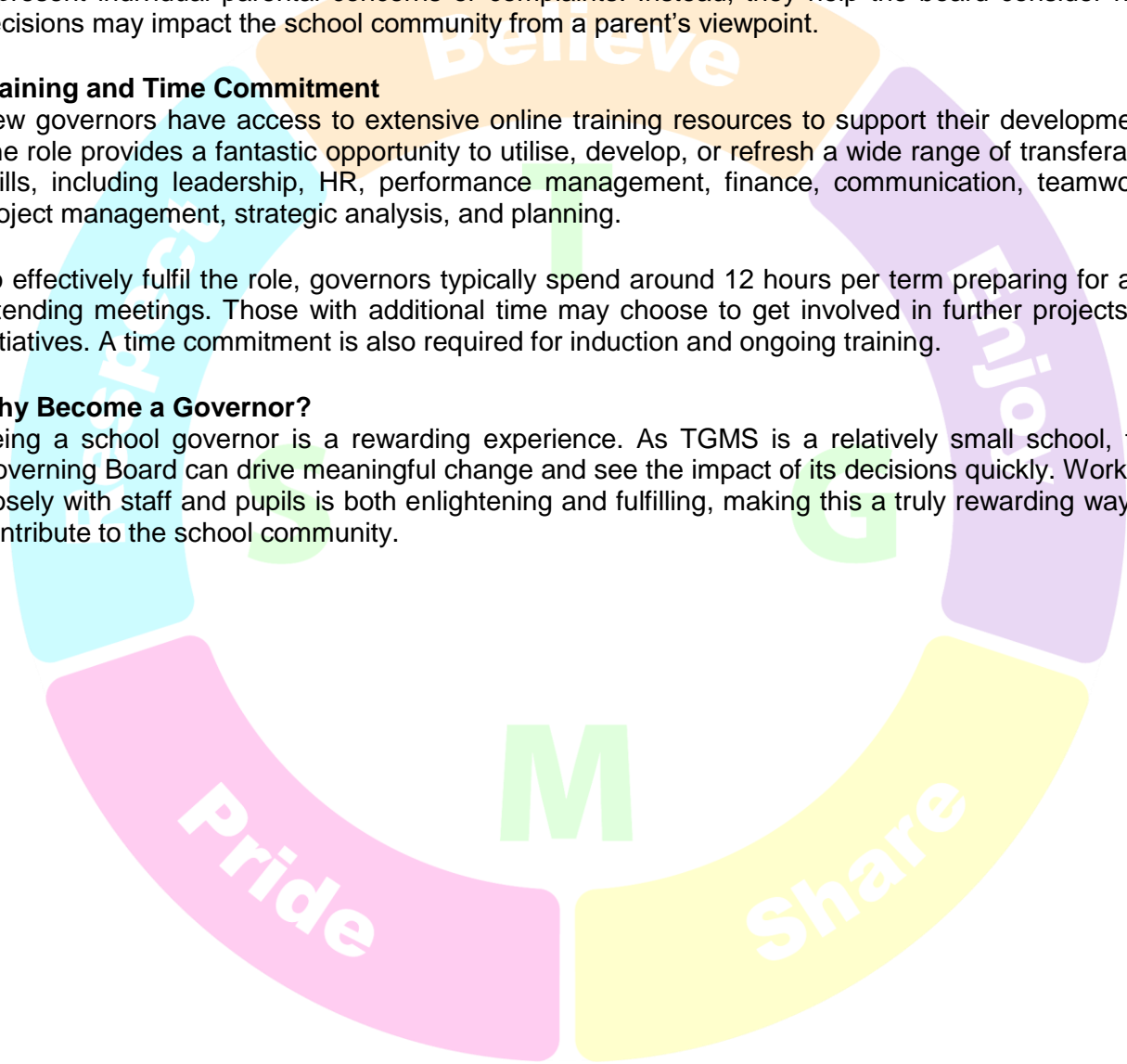
### **Training and Time Commitment**

New governors have access to extensive online training resources to support their development. The role provides a fantastic opportunity to utilise, develop, or refresh a wide range of transferable skills, including leadership, HR, performance management, finance, communication, teamwork, project management, strategic analysis, and planning.

To effectively fulfil the role, governors typically spend around 12 hours per term preparing for and attending meetings. Those with additional time may choose to get involved in further projects or initiatives. A time commitment is also required for induction and ongoing training.

### **Why Become a Governor?**

Being a school governor is a rewarding experience. As TGMS is a relatively small school, the Governing Board can drive meaningful change and see the impact of its decisions quickly. Working closely with staff and pupils is both enlightening and fulfilling, making this a truly rewarding way to contribute to the school community.



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